

South Carolina Department of Natural Resources

Law Enforcement Division

Law Enforcement Vehicle Collision

Officer's Name \_\_\_\_\_

Region # \_\_\_\_\_

- Contact Jean Beane within 24 hours of accident, 803-734-3933, fax 803-734-5973, e-mail beanej@dnr.sc.gov, copy of SCDNR Operator Report of Accident/Incident form and SCHP FR-10 form.

**Forward to Major:**

- Memorandum from Captain advising vehicle accident/incident has been investigated by DNR, if any policies or procedures were violated and any corrective action.
- Memorandum from employees direct supervisor as to whether the accident was/was not in the line of duty.
- SCDNR Operator Report of Accident/Incident form to include statement.
- The statement(s) of all witness(s), if given.
- A copy of the **TR-310 (Accident Report from S.C.H.P. required if over \$1000.00 in damages to vehicle, involving privately owned vehicles, involving injury or death)** or incident report as appropriate.
- The drivers license number, will be on TR-310.
- Estimated amount of property damage for each party involved, will be on TR-310 .

Information not available shall be forwarded as soon as possible for administrative purposes.

Copies: Original to Major \_\_\_\_\_

Copy to Lieutenant Monnet \_\_\_\_\_

Copy to Business Manager \_\_\_\_\_

Copy to Ms. Jean Beane \_\_\_\_\_

Copy to DPS \_\_\_\_\_

Revised 1/12